

**MINUTES OF NIGHTINGALE COMMUNITY ACADEMY LOCAL GOVERNING BODY (LGB) MEETING
ON MONDAY 21 MARCH 2022 @ 4.30 PM**

Governors present:

Andre Bailey, Principal (AB)
 Peter Truesdale, Chair (PT)
 Gaynor Barnard (GB)
 Chiara Lane, Governor (CL) [Attendance via zoom]
 Laura Ni Dhruachain (LD)

Also present:

Kelly Collett (Clerk)

1	WELCOME AND INTRODUCTIONS PT welcomed everyone to the meeting.
2	APOLOGIES FOR ABSENCE Apologies were received from Shamani Wathsala. No apologies were received from Adam Bowman.
3	DECLARATIONS OF INTEREST None declared.
4	CONSTITUTION AND APPOINTMENTS Governors noted:
	i. That Gaynor Barnard's term of office will end on 28.06.2022 and that all staff will be invited to apply for the role in the summer term.
	ii. That Angela Morrison and Kaye Woodcock's terms of office will end on 28.06.2022 and that all parents / carers will be invited to apply for the role in the summer term.
	Governors agreed:
	iii. To recommend the re-appointment of Shamani Wathsala for a further three-year term commencing 25.03.22.
5	MINUTES OF THE LAST MEETING Governors approved the minutes of the meeting held on 22 nd November 2021
6	MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA
	i A private contractor was engaged at the school's expense and identified a water leak on site. The Trust is currently in talks with the water company as the school advised the water company a year ago that they believed there was a water leak, however, the water company did not. There is still an outstanding amount of £20k that the water company says is owed to them.

	ii	CL investigated the possibility of a colleague of hers joining the LGB, unfortunately, they are unable to fulfil a governor role at this time.
7	a	PRINCIPAL'S REPORT
		<p>AB introduced his report which had been circulated ahead of the meeting. Points noted were:</p> <ul style="list-style-type: none"> • There are currently 114 on roll. • The school are in a healthy position with currently 32 referrals. • The school anticipate having approximately 120 on roll by the end of the academic year. • Efforts continue to recruit a new Science teacher, although this has proven difficult, and the school are entering their third round of advertising. • The school are currently struggling to recruit high quality LSP's (Learning Support Professionals) which is a challenge facing many schools at this time. • Progress of targets in the school improvement plan is good, and recent interventions have had a positive impact on curriculum development, whole school reading and mental wellbeing plans. • Two rounds of lesson observations have occurred this year and following leadership interventions the school can report significant improvements. • The focus on Reading in the Ofsted Framework has been a high priority this academic year. Following a review of available programmes, the school have decided to change their phonics scheme to enable delivery with their long-term partner The Wandle Teaching School Alliance (TSA). • The June GCSE examination series will be the first to occur since the pandemic, so the department teams have used the exam adaptations to inform their teaching in order to best prepare the NCA students. • The school are very aware of the need to monitor staff wellbeing during these challenging times. There are now several points of support in order to best protect and maintain wellbeing. In a professional context, the school feels that support is best provided through clear expectations around deadlines and delivery of ongoing support. The leadership team have made themselves available to staff to help them meet any deadlines. • Attendance across the whole school is currently 84%. The school are addressing the decrease accordingly with individual students and families. • Destination planning for Year 11 shows that six students plan to continue their studies in NCA's sixth form, four students plan to transition to mainstream colleges and the remaining two students are undecided. • This year the school have continued to strengthen their partnership with schools across the Local Authority and have provided expert development opportunities and links to support others through their relationship with the Wandle TSA. • There is still work to be completed following damage to the perimeter fence caused by a falling tree last year and the school are working with a loss adjuster regarding the repairs. A meeting with Suez, the school's waste collection company, following damage to the toilet block caused by the skip lorry in 2020 took place earlier this month and the school are aiming to have the repairs completed before the end of the Easter holidays.

Governor Questions/Comments	
<p>GQ: Whilst you are trying to recruit a new science teacher, will there be cover in the interim?</p> <p>AB: Yes.</p> <p>GQ: What about Learning Support Professionals?</p> <p>AB: We have five LSP vacancies currently.</p> <p>AB presented on screen the Phonics programme which outlined a full year’s learning. AB explained to governors how the levels worked within the programme, and how the programme can be personalised to each child.</p> <p>GQ: What are we doing to support the children that will be taking their exams this year?</p> <p>AB: We are teaching revision techniques, showing them how to prepare for exams, showing them how to analyse exam papers, breathing exercises, and techniques on how to deal with the stress of exams. Plus, they are doing mock exams.</p> <p>GQ: Is the decrease in the attendance figure due to persistent absenteeism?</p> <p>AB: Yes and no. We are working with the Education Welfare Team on a consultancy basis to look at their processes.</p> <p>GQ: How many students are self-motivated book borrowers?</p> <p>AB: Not as many as I would like. We have plans to refurbish the library and purchase new books.</p> <p>GC: It was great to see you have some volunteers in school helping with reading with the students.</p> <p>AB: A local retired resident asked if she could come and volunteer to help with reading and supporting the students in their literacy. It has proved to be a very positive interaction for the students.</p>	
b	DASHBOARD
Governors received the dashboard ahead of the meeting.	
8	SAFEGUARDING
<p>Governors advised the Safeguarding Audit has been completed. The school’s DSL safeguarding report to come to the next LGB. ACTION</p> <p>CL will complete a governor safeguarding portfolio visit as soon as possible, and report back to governors. ACTION</p>	
9	PORTFOLIO GOVERNOR VISITS
a	<p>Governors received the following portfolio reports ahead of the meeting with verbal highlights given at the meeting:</p> <ul style="list-style-type: none"> • Business Development & Marketing • Finance and Resources <p>Governors gave verbal highlights of the following reports, these will be shared after the meeting:</p>

		<ul style="list-style-type: none"> • Teaching & Learning • Ethos, Vision & Strategy
	b	Other visit reports None.
10	GOVERNOR TRAINING AND DEVELOPMENT The clerk gave details of training and development opportunities available to them by the clerk. Governors to undertake safeguarding training between now and the next LGB. Governors advised that there is safeguarding training on The Key and Educare. ACTION	
11	FINANCE AND FUNDING Governors received the management accounts ahead of the meeting. PT advised that: <ul style="list-style-type: none"> • At the end of January 2022, the operating surplus was just over £30k. The school expect to end the year on a similar amount. • Currently 37 days in reserves. • There will be an increase of 5% per pupil from April 2022. • The water leak could have an impact of £30k on the budget. • Positive feedback received on the way that the income and expenditure are being planned and controlled for the farm. PT asked that Rory South (Management Accountant) attend the next LGB to present information on the Farm's budget. ACTION.	
12	OHC&AT POLICIES AND PROCEDURES Governors noted the following Family policies and procedures approved by the OHC&AT Board on 10 th December 2021 which are available on GovernorHub :	
13	OHC&AT GOVERNANCE DOCUMENTATION Governors noted the revised governance documentation approved by the OHC&AT Board and available to view on GovernorHub .	
14	ANY OTHER BUSINESS	
	i	Fit for Kids The school and Trust have been approached by 'Fit for Kids' about a potential investment of £5M through the construction of a sports centre on the school site. The school feel that this would be a great opportunity as the Muga needs a lot of refurbishments, along with the field and changing rooms. Governors requested more information in order to explore this further. ACTION
	ii	NCA Mind Draft AB provided governors with the NCA Mind draft on screen. AB explained that the school are trying to build a process where the children understand why their brains may work differently. The school are looking to build upon this piece of work with scripts that will include the children's opinions.

		<p>LD advised governors that she discussed this on her portfolio visit and feels that this will work well as it is school driven. She stated that it will be interesting to see how this will impact on the behaviour of the children.</p> <p>GB advised that she feels it is really starting to help children understand why they think in the way that they think.</p>
15	DATES OF FUTURE MEETINGS	20 th June 2022
16	CONFIDENTIALITY	No items were deemed confidential.

Summary of Actions

8.	CL to undertake a Safeguarding portfolio visit.
8.	DSL's report to be presented to the next LGB meeting.
10.	Governors to all undertake safeguarding training before the next LGB.
11.	Rory South to attend the next LGB to discuss the Farm's finances.
14.	Governors to receive information from the Trust regarding Fit for Kids Offer.